

- **Please note** – when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do **not** use the return or enter keys. Please complete in block capitals.
- Complete sections 1, 2 and 3 of the form, plus the relevant section for your organisation and sign where required. Please read the Terms in section 8 and complete section 9 before returning your application.
- This form supports applications to Digital and Direct banking for up to 3 Authorised Users. If you require any additional Authorised Users please complete an additional application form.
- If you are an existing NatWest personal customer, note that once you register your business for Digital banking you will be able to view both your business and personal accounts online using the same login details. If you have an additional business you will need to register this separately.
- Please note that we are unable to provide Digital banking for two to sign Trust accounts or One to sign Trust accounts where the trustee does not have the power to authorise transactions.

How we will use your information

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

The information provided on this form will be used for providing you with the Digital banking service. For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at www.natwest.com/privacy.

Who we are

The organisation responsible for processing your personal and financial information is National Westminster Bank Plc, a member of The Royal Bank of Scotland Group (“RBS”).

1. Business details

All applicants to complete

Business name

Sort code

Account number

2. Personal details

All applicants to complete

Complete personal details for each user who requires NatWest Digital and Direct banking.

Authorised User 1

Title

Forename(s)

Surname

Date of birth
(DD/MM/YYYY)

Home address line 1

Home address line 2

Home address line 3

Postcode

Personal mobile
phone number

Email address

Do you have a NatWest personal account?

Yes

No

If 'Yes', please provide the following:

Account number

Sort code

By signing below you agree that:

1. I want to use the NatWest Digital and Direct banking services.
2. I have read and accepted the Terms in section 8.
3. The Bank has the authority to update my customer details with the mobile number and email address provided in this form and to use that information in line with the terms of the account.

Signature Authorised User 1

Date (DD/MM/YYYY)

Authorised User 2

Title

Forename(s)

Surname

Date of birth
(DD/MM/YYYY)

Home address line 1

Home address line 2

Home address line 3

Postcode

Personal mobile
phone number

Email address

Do you have a NatWest personal account?

Yes

No

If 'Yes', please provide the following:

Account number

Sort code

By signing below you agree that:

1. I want to use the NatWest Digital and Direct banking services.
2. I have read and accepted the Terms in section 8.
3. The Bank has the authority to update my customer details with the mobile number and email address provided in this form and to use that information in line with the terms of the account.

Signature Authorised User 2

Date (DD/MM/YYYY)

Authorised User 3

Title	<input type="text"/>
Forename(s)	<input type="text"/>
Surname	<input type="text"/>
Date of birth (DD/MM/YYYY)	<input type="text"/>
Home address line 1	<input type="text"/>
Home address line 2	<input type="text"/>
Home address line 3	<input type="text"/>
Postcode	<input type="text"/> <input type="text"/>
Personal mobile phone number	<input type="text"/>
Email address	<input type="text"/>

Do you have a NatWest personal account? Yes No

If 'Yes', please provide the following:

Account number Sort code

By signing below you agree that:

1. I want to use the NatWest Digital and Direct banking services.
2. I have read and accepted the Terms in section 8.
3. The Bank has the authority to update my customer details with the mobile number and email address provided in this form and to use that information in line with the terms of the account.

Signature Authorised User 3

Date (DD/MM/YYYY)

Please select your organisation's legal status then progress to the appropriate section.

- Sole Trader – continue to section 4.
- Limited Company – continue to section 5.
- Partnership – continue to section 6.
- Club/Society/Association/Charity/Trust (Unincorporated Body) – continue to section 6.
- Limited Liability Partnership (LLP) – continue to section 7.

4. Sole Trader Declaration

Business name

Full name of Sole Trader

I wish to use NatWest Digital banking and Direct banking (the “Service”).

I confirm that the Bank is authorised to accept NatWest Digital banking and Direct banking instructions on the account or accounts from the Person(s) detailed above (the “Authorised User(s)”).

I acknowledge that the Authorised User may be using the Service for their personal accounts as well.

I acknowledge that, by allowing the Authorised User to set up his/her personal accounts on the Service, the Authorised User would have the ability to use the Service to make transfers from the accounts of the business to his/her personal accounts.

If two or more people are named as signatories in respect of any account, the Bank is authorised, when providing NatWest Digital banking and Direct banking, to accept and act upon verbal and electronic instructions authorising account withdrawals given by any one of the persons named as signatories.

I agree that if an account provides for more than one signatory, and the existing instructions for operations on the account do not permit any one person to operate the account alone, we hereby authorise the Bank to accept the instructions (whether verbal or electronic) of the Authorised User alone in respect of all matters relating to the operation of the account(s) by means of NatWest Digital banking and Direct banking.

I have read and accept the Terms for NatWest Digital banking and Direct banking in section 8.

Signature

Date (DD/MM/YYYY)

Please progress to section 9.

5. Limited Company Board Resolution

The Chairperson of your board meeting – either a Director or the Company Secretary – must sign this resolution.

Company name

At a meeting of the Directors of the Company held on the Date (DD/MM/YYYY)

The application by (provide full names of each Authorised User):

Authorised User 1

Authorised User 2

Authorised User 3

The Authorised User(s) (“Authorised User(s)”) for NatWest Digital banking and Direct banking (“the Service”) detailed above was considered and it was resolved that:

1. The application and the terms for the Service (now produced to the meeting) be approved and that the Authorised User(s) is authorised to sign the application form and agree to the terms of the Service for and on behalf of the Company in respect of the Company’s account(s).
2. The Authorised User(s) be authorised to sign any documentation in addition to the application form, which may be necessary from time to time for the provision of the Service.
3. The Authorised User(s) described within this application form can give instructions in writing, electronically or by telephone or fax or by any other means agreed by the Authorised User(s) for all purposes in connection with the Service including (but not limited to) instructions for the setting up of accounts, bill payments and inter account transfers.
4. It was acknowledged that the Authorised User(s) may also use the service to access and carry out transactions on his/her personal accounts using the same security codes as those used for the Company’s accounts. It was also acknowledged that, by allowing the Authorised User(s) to set up his/her personal accounts on the Service, the Authorised User would have the ability to use the Service to make transfers from the accounts of the Company to the Authorised User’s personal accounts.
5. If two or more people are named as signatories in respect of any account, the Bank is authorised, when providing the Service, to accept and act upon verbal and electronic instructions authorising account withdrawals given by any one of the persons named as signatories.
6. The Company agrees that if an account provides for more than one signatory, and the existing instructions for operations on the account do not permit any one person to operate the account alone, the Company hereby authorises the Bank to accept the instructions (whether verbal or electronic) of the Authorised User alone in respect of all matters relating to the operation of the account(s) by means of the Service.
7. The Company agrees that personal information about directors provided to the Bank may be used as described in the data protection box on the first page of this application form.

I certify that the above resolution was passed.

Signed by the Chairperson of the meeting (Director or the Company Secretary).

Name

Position

Signature

Date (DD/MM/YYYY)

Please ensure all Authorised Users have signed their personal details section. Please progress to section 9.

6. Charity/Club/Society/Association/Trust (Unincorporated body)/Partnership Declaration

All Partners/Officials must sign this declaration to apply for NatWest Digital banking and Direct banking

I/We being the Partners/Officials of:

Business name

I/We agree that the Authorised User (“Authorised User”) described within this application form can access our business account(s) using NatWest Digital banking and Direct banking (“the Service”) in accordance with the NatWest Digital banking and Direct banking terms.

I/We agree for and on behalf of the business to be bound by these terms.

I/We acknowledge that the Authorised User may be using the Service for their personal accounts as well.

I/We acknowledge that, by allowing the Authorised User to set up his/her personal accounts on the Service, the Authorised User would have the ability to use the Service to make transfers from the accounts of the business to his/her personal accounts.

If two or more people are named as signatories in respect of any account, the Bank is authorised, when providing NatWest Digital banking and Direct banking, to accept and act upon verbal and electronic instructions authorising account withdrawals given by any one of the persons named as signatories.

We agree that if an account provides for more than one signatory, and the existing instructions for operations on the account do not permit any one person to operate the account alone, we hereby authorise the Bank to accept the instructions (whether verbal or electronic) of the Authorised User alone in respect of all matters relating to the operation of the account(s) by means of NatWest Digital banking and Direct banking. This does not apply to Trusts where the Trust Deed indicates that two or more signatories must give instructions on the account or accounts.

We agree that personal information about partners/officials provided to the Bank may be used as described in the data protection section on the first page of this application form.

Please ensure that ALL Partners/Officials have signed this declaration, rather than nominated signatories.

Full name

Signature

Date (DD/MM/YYYY)

Full name

Signature

Date (DD/MM/YYYY)

Full name

Signature

Date (DD/MM/YYYY)

Full name

Signature

Date (DD/MM/YYYY)

Full name

Signature

Date (DD/MM/YYYY)

Please ensure that ALL Partners/Officials have signed this declaration. Please progress to section 9.

7. Limited Liability Partnership Resolution

The Chairperson of the LLP Members' meeting must sign this resolution.

Company name

At a meeting of the Members of the LLP held on the

Date (DD/MM/YYYY)

The application by (provide full names of each Authorised User):

Authorised User 1

Authorised User 2

Authorised User 3

The Authorised User (“Authorised User”) for NatWest Digital banking and Direct banking (“the Service”) detailed above was considered and it was resolved by the members that:

1. The application and the terms for the Service (now produced to the meeting) be approved and that the Authorised User is authorised to sign the application form and agree to the terms of the Service for and on behalf of the LLP in respect of the LLP’s account(s).
2. The Authorised User be authorised to sign any documentation in addition to the application form, which may be necessary from time to time for the provision of the Service.
3. The Authorised User described within this application form can give instructions in writing, electronically or by telephone or fax or by any other means agreed by the Authorised User for all purposes in connection with the Service including (but not limited to) instructions for the setting up of accounts, bill payments and inter account transfers.
4. It was acknowledged that the Authorised User may also use the service to access and carry out transactions on his/her personal accounts using the same security codes as those used for the LLP’s accounts. It was also acknowledged that, by allowing the Authorised User to set up his/her personal accounts on the Service, the Authorised User would have the ability to use the Service to make transfers from the accounts of the LLP to the Authorised User’s personal accounts.
5. If two or more people are named as signatories in respect of any account, the Bank is authorised, when providing the Service, to accept and act upon verbal and electronic instructions authorising account withdrawals given by any one of the persons named as signatories.
6. The LLP agrees that if an account provides for more than one signatory, and the existing instructions for operations on the account do not permit any one person to operate the account alone, the LLP hereby authorises the Bank to accept the instructions (whether verbal or electronic) of the Authorised User alone in respect of all matters relating to the operation of the account(s) by means of the Service.
7. The LLP agrees that personal information about members provided to the Bank may be used as described in the data protection section on the first page of this application form.

Certified that the above resolutions were duly passed and duly signed by the chairperson.

Signed by the Chairperson of the LLP Members’ meeting.

Name

Signature

Date (DD/MM/YYYY)

Please progress to section 9.

8. Terms for Digital and Direct banking

These Terms apply in addition to the 'Business account terms'. The 'Business account terms' have been provided to and accepted by the Customer. A copy is available from the Bank on request.

Instructions

1. The Customer authorises the Bank to act on an Instruction to make payments to or from the Customer's Account(s) when the transaction has been authenticated by the required security procedure.
2. The User(s) will be the Customer or someone else appointed by the Customer to operate the service and give Instructions.
3. The Bank is under no obligation to allow an Instruction to be cancelled or amended once received and even if the Bank tries to reverse or revoke an action carrying out an Instruction, it may not be able to do so.
4. The Bank will only act on an Instruction during the hours of operation on a Business Day and in accordance with the cut off times advised by the Bank.
5. The Customer is responsible for all Instructions given between the time the User passes the security procedure until the User exits the service. This includes any input errors or Instructions sent by someone other than the User, so Users should not leave the service unattended while still logged on.
6. If a transaction overdraws the Account or exceeds an agreed overdraft limit it will create an unarranged overdraft.
7. The Bank does not guarantee that the service will always be available for use.
8. The Bank may suspend the User's use of the service for security reasons, or where the Bank suspects unauthorised or fraudulent use of the service. Unless there is a security or other legal reason not to, the Bank will notify the User either before it takes action, or immediately after, and give reasons for doing so.
9. The Customer may, in some situations, use Digital banking to give the Bank an instruction to make a sterling payment within the UK outside of normal business hours. Where these instructions can be accepted, the payee's bank will be credited on the same day. The User will be advised at the time an Instruction is sent if it cannot be processed until the next business day.

Security

10. The Customer and each User must keep all security details and devices secret and prevent them from becoming known to or accessible by any unauthorised person.
11. If the Customer or a User receives a request to disclose any security details in full (even if the use of the Bank's name and logo and appear to be genuine) it will be fraudulent. The Customer or User must not reveal the security details and must report the request to the Bank immediately.
12. The Customer or User must contact the Bank immediately if they suspect or believe that:
 - (a) a security device is lost, misused or stolen.
 - (b) any security details may be known to an unauthorised person.
 - (c) there has been any unauthorised use of the service.
13. Telephone banking calls may be recorded.

Charges

14. The Customer will pay the Bank's charges for the service as agreed and confirmed at account opening or when providing the service.

Changes

15. The Bank may change the operation of the service or any service material, the website and software at any time and will give notice of any material changes.

Termination

16. The Customer may terminate the service by giving the Bank written notice at any time.
17. The Bank may terminate the service by giving the Customer not less than 60 days' notice.
18. The Bank may terminate the service without notice and with immediate effect, or suspend or limit the Customer's or any User's use of the service, if:
 - (a) the Bank suspects that the security details or devices have not been kept safe.
 - (b) the Bank suspects unauthorised or fraudulent use of the security details or devices.
 - (c) any other circumstances occur which cause the Bank to believe that the Customer's obligations to the Bank may not be met.
 - (d) the Bank considers it appropriate for the Customer's protection. The Bank will notify the Customer of this action as soon as possible.

9. Checklist

Before returning this application please check that you have supplied the following:

Section 1

- Full business name completed.
- Correct sort code (6 digits) and account number (8 digits) – You can find your sort code and account number on your statement or in your cheque book.

Section 2

- All personal details for each Authorised User are correct, including:
 - Title, Forename(s) and Surname
 - Date of birth
 - Home address
 - Mobile number
 - Email address
 - Personal sort code and account number, if applicable
 - Signed and dated by Authorised User**
- Legal status signed in section 3.
- Sole Traders**
Section 4 Sole Trader declaration has been signed and dated by the owner of the business.
- Limited Companies**
Section 5 has been completed, signed and dated by the company secretary or a company director.
- Partnerships**
Section 6 has been completed, signed and dated by **ALL** partners.
- Charities/Clubs/Societies/Associations/Trusts (Unincorporated bodies)**
Section 6 has been completed, signed and dated by **ALL** officials.
- Limited Liability Partnerships (LLP)**
Section 7 has been completed, signed and dated by the Chairperson of the LLP Members' meeting.
- All pages of the application are enclosed.

To prevent delays in your application, please ensure all Users have signed the form, alongside all relevant parties, as per the Resolution/Declaration.

10. Submitting your application

Return the completed application to your local branch or post to the following address. No stamp is required.

NatWest Digital banking
FREEPOST Licence No: RSSC-KJZK-ZGZY
Western Avenue
Chatham Maritime
CHATHAM ME4 4RT